



# Order of the Arrow

Ha-Kin-Skay-A-Ki Lodge 387  
OA Unit Representative/Adviser Registration Form

Troop/Crew/Ship # \_\_\_\_\_ District: \_\_\_\_\_

<b><u>Unit Leader Approval</u></b>	DATE: _____
Unit Leader's Name: _____	Signature: _____
Unit Leader's Phone Number: _____	E-mail: _____

**OA Unit Representative:**

Term of Office: FROM: \_\_\_\_\_ TO: \_\_\_\_\_

NAME: \_\_\_\_\_ MEMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_ BSA MEMBER#: \_\_\_\_\_

SCOUTING EXPERIENCE: (i.e.: current rank, leadership positions held, etc..)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ORDER OF THE ARROW EXPERIENCE: (i.e.: previous positions held in a lodge; activities attended)  
\_\_\_\_\_  
\_\_\_\_\_

**OA Unit Representative Adviser:**

NAME: \_\_\_\_\_ MEMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_ BSA MEMBER#: \_\_\_\_\_

CURRENT REGISTERED SCOUTING POSITION: \_\_\_\_\_

(Please return completed form to: Ha-Kin-Skay-A-Ki Lodge, Pikes Peak Council, 985 W. Fillmore, Colorado Springs, CO 80907. ATTN: Ha-Kin-Skay-A-Ki Lodge Troop/Team Chairman/Adviser.)

### **Troop OA Unit Representative:**

#### Qualifications to serve:

- Be under 18 years of age.
- Be appointed by your Senior Patrol Leader with Scoutmaster approval.
- Be an Order of the Arrow member in good standing with your Lodge (dues paid, active, etc).

#### Reports to:

- Senior or Assistant Senior Patrol Leader

### **Venturing Crew OA Unit Representative:**

#### Qualifications to serve:

- Be under 21 years of age.
- Be appointed by your Crew President with Crew Advisor approval.
- Be an Order of the Arrow member in good standing with your Lodge (dues paid, active, etc) .

#### Reports to:

- Crew President

### **Sea Scout OA Unit Representative:**

#### Qualifications to serve:

- Be under 21 years of age.
- Be appointed by your Boatswain with Skipper approval.
- Be an Order of the Arrow member in good standing with your Lodge (dues paid, active, etc) .

#### Reports to:

- Boatswain or Boatswain's mate

### **OA Unit Representative Duties:**

- Serves as a communication link between the lodge and the troop/crew/ship.
- Encourages year round and resident camping in the troop/crew/ship.
- Encourages older Scout participation in high adventure programs.
- Encourages Scouts to actively participate in community service projects.
- Assists with leadership skills training in the unit.
- Encourages Arrowmen to assume leadership positions in the unit.
- Encourages Arrowmen in the unit to be active participants in lodge activities and to seal their membership in the Order by becoming Brotherhood members.
- Sets a good example.
- Enthusiastically wears the Scout uniform correctly.
- Lives by the Scout Oath, Scout Law and OA Obligation.
- Shows Scout Spirit.

### **OA Unit Representative Adviser:**

- Supports the youth he or she advises, helping him or her to fully understand the needs of the unit and the elements of the lodge structure that are responsible for support to the unit.
- Promotes the incorporation of OA ideals into the advancement program of the unit, in unit leader conferences, boards of review, and courts of honor. Promotes recognition of members who have completed their Ordeal, achieved Brotherhood, or have been inducted into Vigil Honor membership with the unit.
- Attends lodge meetings with the youth he or she advises.
- Ensures that the OA Representative has the necessary transportation.
- Helps the lodge in ensuring that messages and documents regarding the achievement of Brotherhood reach Ordeal members in the unit and works with the OA Representative to assess his or her impact.
- Assists the OA Representative in providing feedback to the lodge of the reaction of the unit and its OA members to the success of the OA programs which affect the unit, including Ordeals, unit elections, call-outs, camp promotion visits, meetings and service projects.
- Sets a good example.
- Enthusiastically wears the Scout uniform correctly.
- Lives by the Scout Oath, Scout Law and OA Obligation.
- Shows Scout Spirit.